

MEMORANDUM FOR 2 BW/JA

FROM:

SUBJECT: Request for Waiver of Insurance Requirement

1. On behalf of the membership of the private organization identified above, we request a waiver of insurance requirements specified in DAFI 34-106, Private Organization (PO) Program, para 5.16.
2. In making this request, we realize our responsibility to maintain adequate insurance coverage commensurate with the risk posed to the general public and the general membership. As we are a low-risk private organization in our day-to-day activities, continuous liability coverage is generally not necessary. However, should we engage in activities which directly increase the risk to the public or our membership, we will procure the appropriate type and level of insurance.
3. Further, we realize claims against the organization for injury or damage caused by our negligence can impose a level of joint and several liability on each member of the private organization in the event we lack insurance coverage or in the case where the claim exceeds our coverage.
4. We hereby affirm that our members have been notified and understand their personal financial liability for obligations of the private organization and their understanding have been documented. Thereby, of our Constitution and By-Laws cover responsibilities if the association fails to discharge its obligation.

FIRST LAST Name
Title, PO Name

1st Ind, 2 BW/JA

MEMORANDUM FOR 2 MSG/CC

Reviewed. Waiver request is legally sufficient.

2 BW/JA

2d Ind to Please Replace w/ Name of Private Organization, Date _____, Request for Waiver of Insurance Requirement

2 MSG/CC

MEMORANDUM FOR

Waiver request is Approved.

If approved, I may still require your organization to obtain liability insurance for specific events or fundraisers that involve a greater risk of injury or damage. This waiver will be reviewed annually.

LANCE H. MCINNISH, Colonel, USAF
Commander, 2d Mission Support Group