



### BARKSDALE AFB MILITARY HONORS REQUEST

Phone: (318) 456-5859 Fax: (318) 456-1705 Email: [2FSS.FSSHonorGuar@us.af.mil](mailto:2FSS.FSSHonorGuar@us.af.mil)  
If service is within 24hrs, call **After Hours line at (318) 564-8146** for immediate assistance.  
Army (888) 474-0377 Navy (904) 542-1536 Marines (866) 826-3628 Coast Guard (800) 323-7233



#### FUNERAL HOME (FH)/REQUESTER INFORMATION:

REQUESTED BY: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
(DIRECTOR/REQUESTER)

FH NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

#### DECEASED INFORMATION:

MILITARY STATUS:  RETIRED (20+ yrs)  VETERAN (<19 yrs)  ACTIVE DUTY

NAME: \_\_\_\_\_ SSN: \_\_\_\_\_ GRADE: \_\_\_\_\_  
Last First MI

REMAINS:  CASKET  URN  OTHER

Has deceased ever been convicted of a felony and/or is a registered sex offender?  YES  NO

#### NEXT OF KIN INFORMATION:

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

PHONE#: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

#### MILITARY HONORS LOCATION INFORMATION:

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_ CATHOLIC SERVICE:  YES  NO

LOCATION NAME: \_\_\_\_\_  FUNERAL HOME  CHURCH  GRAVESIDE  OTHER

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

BURIAL COUNTY: \_\_\_\_\_ MOCK-UP:  VAULT-LID  STANDARD  MAUSOLEUM  OTHER

IS THERE A CHANGING AREA AVAILABLE:  YES  NO

#### \*\*\*\*\*IMPORTANT NOTICE\*\*\*\*\*

- A copy of DD Form 214 or Discharge Certificate must accompany this request.
- **Retiree** honors consist of a 2-person flag fold, the playing of Taps using a ceremonial bugle and flag presentation to the Next of Kin. If resources are available at time of interment a 6-person team will be provided.
- **Veteran** honors consist of a 2-person flag fold, the playing of Taps using a ceremonial bugle and flag presentation to the Next of Kin.
- Barksdale Honor Guard members will arrive no later than 45 minutes prior to scheduled interment time and will remain in place no later than 45 minutes after scheduled interment time.
- Due to the volume of requests honors will always be performed FIRST. Please call for any deviations.
- **REQUESTS MUST BE CONFIRMED BY EMAIL OR PHONE, if neither is received, honors aren't scheduled.**

I HAVE BEEN BRIEFED ON WHAT TYPE OF MILITARY HONORS MY LOVED ONE IS ELIGIBLE TO RECEIVE. I UNDERSTAND THE ELIGIBILITY CRITERIA AND RENDER THE FOLLOWING DECISION:

\_\_\_\_\_ I concur with the eligibility criteria that my loved one is authorized and desire to have the above honors so rendered.  
\_\_\_\_\_ Even though, I know my loved one is eligible for the above military honors; I wish to downgrade or limit the honors rendered to \_\_\_\_\_. This is according to my wishes.

NOK SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_